

00 [REDACTED]

17 January 1964

MEMORANDUM FOR: Chief, Confidential Funds Division
25X1A9a
SUBJECT : Advance Sick Leave - [REDACTED]

25X1A9a

1. Mr. [REDACTED] was confined with mumps from January 2 thru January 10, 1964. During this period subject exhausted his accrued sick leave resulting in 48 hours being charged to annual leave. It is requested that he be advanced the 48 hours of sick leave charged to annual leave.

2. A copy of his sick certificate is attached.

25X1A9a
[REDACTED]

Chief, Accounts Branch
Confidential Funds Division

